

**Position:** Teaching Assistant, Summer Camp, Education Dept.

**Employment Status:** Part-Time, Hourly, \$12 per hour, Seasonal: May 27-August 8, 2025\*

**Job Summary:**

HMNS has earned the reputation as one of Houston’s top summer enrichment experiences. A robust program covering a wide range of science and social studies topics that are geared for children ages six to twelve. Summer Camp 2025 runs May 27 to August 8 at the main campus in Hermann Park and at our Sugar Land location. Virtual camps are also offered. The complete catalog is available [here](#) online.

Summer Camp Teaching Assistants work in the classrooms of the museum’s Summer Camp program and/or the Summer Scout program. Individuals in this position interact with children, organize classroom materials and projects, and generally assist teachers. This position reports to assigned Teaching Assistant / Pre-Service Teacher Coordinator in the Education Department.

Teaching Assistant applicants should have an interest in teaching and in science, natural history and related fields. Additionally, applicants should communicate well with children and adults, demonstrate initiative, and have a positive attitude. Previous participation as a Houston Museum of Natural Science volunteer is an advantage.

\*This is a part-time seasonal position: Around 30 hours per week, May 27-August 8, 2025 May 27 to August 8. Primary hours are Monday-Friday, 9 a.m.-3:30 p.m. Shift options are also available starting as early as 7:45 a.m. and staying as late as 5:30 p.m.

Teaching Assistants are expected to work a minimum of 3 weeks. Applicants select the weeks and location they are available to work in the application form.

**Essential Duties and Responsibilities:**

- Interact and work with campers of various ages in an encouraging manner
- Interact with camp parents in a professional and accommodating demeanor
- Organize classroom materials and projects
- Assist summer camp teachers
- Communicate with children, teenagers and adults
- Complete other duties as assigned

**Knowledge, Skills and Abilities:**

- Interest in teaching and education, as well as science, natural history and related fields
- Maintain a positive attitude
- Demonstrate initiative
- Previous participation as a Houston Museum of Natural Science volunteer is an advantage

**Requirements:**

- At least 16 years of age by May 27, 2025
- Able to lift 25 pounds

- Move about for extended periods of time
- Remain stationary for extended periods of time
- Arrive to work on time
- Comply with the museum's health and safety protocols
- Attend a mandatory training and orientation session in May

**Application Instructions:**

All application components must be received by HMNS by **March 28**:

1. [Online Application Form](#) completed by applicant
2. Resume emailed to [jobs@hmns.org](mailto:jobs@hmns.org) by applicant
3. One letter of recommendation emailed by a reference to [hhogeland@hmns.org](mailto:hhogeland@hmns.org) or mailed to HMNS Summer Camp, 5555 Hermann Park Dr., Houston, Tx 77030. Letter of recommendation must be from a teacher or supervisor who has worked with you before. Letters must not be from a relative or an HMNS employee.

Applicants may receive an interview request. By April 19, all applicants will be notified whether being offered a position or not.

Those accepting a position are required to attend a mandatory training and orientation session in May.

No phone calls, please.

HMNS does not respond to inquiries regarding application status.

**The Houston Museum of Natural Science is an EEO Employer.**

**Houston Museum of Natural Science, 5555 Hermann Park Drive, Houston, Texas 77030**